



# Quick Internet Searching Tips!

- Place the plus sign ( + ) in front of all words you wish to retrieve:  
+hibernation +bears
- Place a phrase within quotations:  
"freedom of the press"
- Putting it all together:  
+"school sports" +"United States"
- Boolean Operator - A word in all capital letters, such as **AND**, **OR**, and **NOT**, used to combine search items. For example, if you search for:
  - Ham **AND** eggs, you would get documents which contain both words;
  - Ham **OR** eggs would look for all documents with ham and all with eggs;
  - Ham **AND** eggs **NOT** seuss would look for documents with both words, but no mention of Dr. Seuss.