



Kidspiration Quick Tips
SMPS - Mrs. Brazil
Instructional Technology

- ★ Click anywhere and type, symbol automatically appear
- ★ Add text between links by double clicking on arrow
- ★ Select multiple symbols - select and hold down shift or drag pointer so marquee surrounds the symbols you want to select. Select all symbols, hold control key and press the letter A or Edit/Select all

- ★ Magnify view
- ★ Formatting page: Goodies spell check, background color and lined paper colors

- ★ Student name - Page Number
- ★ Scale project for printing: In Picture view, a diagram always prints on one page. You cannot scale a diagram in kidspiration however; you can change the page size, and then design a diagram to fill the new page.

- ★ Copy/past graphics into a diagram
- ★ Import graphics: File - Import graphics
- ★ Before you drag/drop graphics turn off Hide desktop in Application Options (under teacher option)

- ★ Add graphics to library: Teacher - Install user symbol
- ★ Add graphics: Teacher - Edit Symbol libraries
- ★ Change order of symbols - click and drag to a new location
- ★ Delete symbols - click and drag to the trash

★ Create a new symbol category: drive C - Program files - Kidspiration - libraries create a new folder here, this will automatically appear alphabetically in the list of categories.

★ Copy graphic folders to use for specific activities

★ Teachers Reference - Kidspiration activities (Reading & writing, Social Studies and Science)

★ Teachers can create their own activities or modify an existing activity.

★ Kids can complete an activity and then save it as their own activity.

★ Create an activity:

1. Enable Teacher menu
2. Save as activity
3. Select the default settings
4. Click the category that you want the activity to appear under
5. Activity Name box
6. Description of activity box

★ Teacher - Applications (check box) add a hyperlink and much more options

★ Change the default settings: Teacher - Save Default Settings, Use this to restrict activity to certain graphics for a specific project your working on.

★ Save diagram as an HTML document: File - Export - HTML - Save Open folder where you want to save the document, name it and save. When you export a file to HTML in picture view two files will be created one HTML file the other a GIF (these must be kept in the same folder)